



## **Position: Orthotic Manager**

### **Who we are:**

Medequip is a Durable Medequip Equipment supplier servicing patients around the country. Our goal is to help world-class athletes and everyday people quickly return from injury and get back to an active life. For more than twenty-five years, medical professionals across the nation have come to Medequip as the ideal source for supporting their orthopedic practices, including patient care, insurance billing and DME services. Medequip is a vendor neutral partner offering products from many orthopedic manufacturers meaning our customers have the flexibility to determine the product mix that best suits their individual needs.

Medequip is looking to hire a full-time certified orthotist with a history of excellence in their past work. This person would be responsible for handling custom orthotic and prosthetic orders within the Eagle County and surrounding areas. This person must be passionate about helping others, a strong team-player and have excellent problem-solving skills. We are looking for someone who is a go-getter and has an un-matched drive.

Eagle County is an amazing place to live. With skiing, hiking, mountain biking, and snowboarding a cornerstone of life in Eagle County, every day can be an adventure!

### **Duties and Responsibilities:**

- The orthotic manager is tasked with overseeing, maintaining, and growing the custom orthotic business.
- This person will help drive business strategy and growth
- Examine, interview, and measure patients to determine their appliance needs; identify factors affecting appliance fit
- Fit, test, and evaluate devices on patients; make adjustments for proper fit, function, and comfort.
- Instruct patients in the use and care of orthoses/prostheses.
- Design orthopedic devices, based on physicians' prescriptions and examination/measurement of patients.
- Maintain patients' records and confidentiality.
- Make and modify plaster casts of areas that will be fitted with orthoses, for use in the device construction process.
- Select materials and components to be used based on device design.
- Confer with physicians to formulate specifications and prescriptions for orthopedic devices.
- Repair, rebuild, and modify orthopedic appliances.
- Construct and fabricate appliances, or direct others constructing the appliances.
- Periodically deliver and fit OTS bracing and DME

### **Required qualifications:**

- Excellent customer service skills
- Master's degree preferred
- ABC Certified Orthotist
- Prior experience providing direct patient care in an orthotic and prosthetic facility.
- Demonstrated skills, knowledge and abilities essential to the successful performance of duties in a patient care setting.
- Excellent communication and team-building / interpersonal skills.
- Ability to be flexible and handle periods of increased workloads and deadlines
- Capacity to prioritize and manage time effectively given multiple demands



**Preferred qualifications:**

- Have leadership experience.
- Knowledge of disease processes and associated orthotic / prosthetic interventions.
- Familiarity with current treatment modalities, materials and fabrication techniques.
- Experience with scoliosis and cranial remolding.
- Ability to work efficiently and effectively.
- A “team player”

**Why Medequip?**

- Medequip is a family-owned business, and as such we treat our employees like family.
- We give our employees the autonomy they need and deserve to help expand and grow our foothold in the local market
- Significant growth opportunity
- Competitive salary
- Competitive health and insurance benefits
- Paid vacation and sick time
- Competitive retirement plan benefits
- Reimbursement for certifications, training, and licensing attained while working under Medequip
- Reimbursement for related education. If you want to learn something related to your job, we will pay!